

# ROSSBURN MUNICIPALITY MINUTES

Tuesday, April 25th, 2017 at 9:00 am

The Regular meeting of the Rossburn Municipality was held at 9:00 a.m. on Tuesday, April 25th, 2017 in the Rossburn Municipality Council Chambers.

Present: Mayor Brian Brown, Deputy Mayor Lawrence Maduke Councillors Dallas Miller, John Kostecki, Manley Mackedenski, Bill Antonow

Absent: Councillor Dennis Kaskiw

Staff: CAO Cheryl Melnyk

CALL TO ORDER. Mayor Brian Brown called the Regular Meeting to order at 9 am.

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## **MACKEDENSKI - KOSTECKI**

BE IT RESOLVED THAT the agenda approved with the following items added:

- Tools for culvert maintenance
- Conduct of Council Members
- Campers at NorthShore
- Aeration

**104-17**

**CARRIED**

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## **KOSTECKI - ANTONOW**

BE IT RESOLVED THAT minutes of the Regular Meeting on April 10th, 2017 be accepted as circulated.

**105-17**

**CARRIED**

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## **ANTONOW - MADUKE**

BE IT RESOLVED THAT Council approve second reading of By-Law 2017-004 – a bylaw to pledge taxes.

**106-17**

**CARRIED**

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## **MADUKE - MILLER**

BE IT RESOLVED THAT Council approve third reading of By-Law 2017-004, a by-law to pledge taxes:

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AND FURTHER BE IT RESOLVED THAT Council approve Mayor and CAO signing & sealing the document.

Recorded Vote: For: Mayor Brown, Deputy Maduke, Councillors Antonow, Kostecki, Mackedenski, Miller

Absent: Kaskiw

**107-17**

**CARRIED**

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## **MADUKE - MILLER**

*BE IT RESOLVED THAT Council reimburse Calvin Kershewski in the amount of \$400.00 to replace posts & wire for the fence that was burnt during an uncontrolled/unauthorized burn at the Rossburn Landfill;*

*AND FURTHER BE IT RESOLVED THAT Council instruct Administration to develop policy for Rossburn Landfill regarding operations.*

**108-17**

**TABLED** *inspection to be done when weather allows by Rural Infrastructure*

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## **KOSTECKI - MACKEDENSKI**

WHEREAS Council has reviewed inventory from the Rossburn Municipality Rural Shop and properties received via the Tax Sale process;

AND WHEREAS recommendation from Public Works staff state that the equipment listed is no longer required or does not fit any current equipment;

AND WHEREAS Council would like to recoup funds regarding the tax sale properties;

THEREFORE BE IT RESOLVED THAT Council approve listing of excess inventory, land & buildings for sale by tender with a closing date for tender of May 29<sup>th</sup>, 2017 at 4 pm by sealed envelope, email or fax and the listing be posted within the Municipality Administration Office and in the Rossburn Matters for advertising.

**109-17**

**CARRIED**

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## **KOSTECKI – ANTONOW**

WHEREAS Council deems dust control as a needed service;

AND WHEREAS Council offers dust control to ratepayers on a cost recovery basis;

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THEREFORE BE IT RESOLVED THAT Council forward letters to ratepayers on the Dust Control Contact list as well as posting a notice for Dust Control within the Rosssburn Matters to request service;

AND FURTHER BE IT RESOLVED THAT Council approve scheduling of dust control for the week of June 5 – 10<sup>th</sup>, 2017 dependent on weather & contractor's schedule.

**110-17**

**CARRIED**

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## **MILLER - MACKEDENSKI**

WHEREAS Easter Monday usually occurs during the spring flood season;

AND WHEREAS many businesses within the Rosssburn Municipality are open Easter Monday causing confusion for ratepayers of Rosssburn Municipality;

THEREFORE BE IT RESOLVED THAT Council approve change to Employee Policy 2015-10 regarding the designation of Easter Monday as a Municipal Holiday to a regular work day effective immediately;

AND THAT Council designate for Christmas Eve and New Year's Eve that Municipal Operations close as of noon for each day;

AND FURTHER BE IT RESOLVED THAT Administration provide employees with notification stating the change.

**111-17**

**CARRIED**

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## **KOSTECKI – ANTONOW**

WHEREAS Council has concerns regarding the quantity, quality and placement of the gravel over a last number of years;

AND WHEREAS Council has also received concerns from ratepayers regarding the safety aspects of the contractors used by the Municipality;

THEREFORE BE IT RESOLVED THAT Council appoint Terry McLaughlin as Gravel Inspector with the specific tasks of reviewing contractors' quantity, quality and placement of gravel for the 2017 Gravel Tender contract year with a contract for the 3 month period of May 2017 to July 2017 in the amount of not to exceed \$1000.00 per month with duties & powers to be stated in the contract signed by the Mayor & CAO on behalf of the Municipality.

**112-17**

**CARRIED**

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## ANTONOW - MADUKE

WHEREAS Council would like to offer the contract for Tokaryk & Patterson Lakes caretaking to Gerald Prosak for the 2017 year from May 1, 2017 to October 31<sup>st</sup>, 2017 with the description of duties & cost to stay the same as 2016 Contract;

BE IT RESOLVED THAT Council approve the contract with Gerald Prosak with Mayor and CAO to sign on behalf of the Municipality.

**113-17**

**CARRIED**

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## MADUKE - MILLER

WHEREAS Council has reviewed the grass cutting and garbage collection tenders;

AND WHEREAS discussions have been ongoing with contractors regarding specifications and requirements for the position;

AND WHEREAS Council approves of the contract presented to the contractors;

THEREFORE BE IT RESOLVED THAT Council approve the awarding of the grass cutting and garbage collection tenders to KCK Lawn & Garden with the requirements to be met within the contract and at the following amounts:

Garbage Collection:

Rossman Lake - 50 lots x \$85 per cabin = \$4,250 for contract period.

\$300 per each bin x 2 bins x 6 months at NorthShore = \$3,600 for contract period

\$300 per each bin x 1 bins x 6 months at Sunset Point = \$1,800 for contract period

Sunset Point - 20 cabins x \$85 per cabin = \$1,700 for contract period.

Grass Cutting:

Category A -

Vista 3 lots - \$90 per cut x 2 cuts per month x 5 months = \$900.00

Greek Orthodox Cemetery - \$100 per cut x 2 cuts per month x 5 months = \$1000.00

Category B –

Patterson Lake - \$220 per cut x 2 cuts per month x 5 months = \$2200.00

Tokaryk Lake - \$75 per cut x 2 cuts per month x 5 months = \$750.00

Mass Grave - \$100 per cut x 2 cuts per month x 5 months = \$1000.00

Marconi School - \$100 per cut x 2 cuts per month x 5 months = \$1000.00

Category C –

Glen Elmo - \$260 per cut x 2 cuts per month x 5 months = \$2600.00

Ranchville - \$80 per cut x 2 cuts per month x 5 months = \$800.00

Mears - \$50 per cut x 2 cuts per month x 5 months = \$500.00

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Mahyla - \$250 per cut x 2 cuts per month x 5 months = \$2500.00

Hranko - \$40 per cut x 2 cuts per month x 5 months = \$400.00

St. John's - \$120 per cut x 2 cuts per month x 5 months = \$1200.00

**114-17**

**CARRIED**

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**MILLER - MACKEDENSKI**

BE IT RESOLVED THAT Council approve the grant to the Rossburn Museum & Flag Park in the amount of the cost of flags & 1 flag pole plus applicable taxes in the amount of \$1168.26 for flags (18 flags) and \$562.74 for one flag pole.

**115-17**

**CARRIED**

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**ANTONOW - MADUKE**

*BE IT RESOLVED THAT Council approve purchase of street cleaning brush & catcher in the amount of \$ \_\_\_\_\_ from \_\_\_\_\_ with funds to be used from Capital Purchases 2017 schedule.*

**116-17**

**TABLED** *prices to be requested from suppliers*

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**MADUKE - MILLER**

BE IT RESOLVED THAT Council approves the correspondence as circulated and presented.

**117-17**

**CARRIED**

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**MACKEDENSKI – KOSTECKI**

BE IT RESOLVED THAT Council approve hiring Colin Graham for tree removal on Rd 146 from Rd 122N to Rd 120N road allowance in the amount of \$1500.00 plus GST.

**118-17**

**CARRIED**

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**MACKEDENSKI – KOSTECKI**

BE IT RESOLVED THAT Council approves all Committee Reports as presented or received.

**119-17**

**CARRIED**

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**ANTONOW - KOSTECKI**

BE IT RESOLVED THAT the accounts from General, Utility, and Payroll #08-2017 be accepted as presented.

Accounts - General	Chq #7433 to 7454 and #7464 to 7474 and auto withdrawals	\$ 51,015.64
Accounts – Utility	Chq #359 to 367	\$ 3,366.14
Payroll – PP 08-2017	Chq #7455 to 7463 and Auto Withdrawals	\$ 11,373.72
	<b>Total:</b>	<b>\$ 65,755.50</b>

**120-17**

**CARRIED**

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**MADUKE - MILLER**

THAT Council closes the meeting to the public to sit as a committee of the whole council at 11:10 AM in accordance with the Municipal Act 152(3) to discuss the following:

Employee Matters

Legal Matters

FURTHER BE IT RESOLVED THAT all matters discussed in camera are kept confidential until such time as they are discussed at a public meeting or until authorized to be released to the public by resolution.

**121-17**

**CARRIED**

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**ANTONOW - MILLER**

THEREFORE BE IT RESOLVED THAT Council goes out of in-camera at 12:10 PM and continues with the regular meeting.

**122-17**

**CARRIED**

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**MADUKE - MILLER**

THAT this meeting now adjourns at 12:15 p.m to meet again on May 11th, 2017 at 6 p.m. for the Regular Council meeting.

**123-17**

**CARRIED**

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Mayor Brian Brown  
ROSSBURN MUNICIPALITY

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Cheryl Melnyk, Chief Administrative Officer  
ROSSBURN MUNICIPALITY