

ROSSBURN MUNICIPALITY MINUTES
Tuesday, January 23rd, 2018 at 9:00 a.m.

The Regular meeting of the Rosssburn Municipality was held at 9:00 a.m. on Tuesday, January 23rd, 2018 in the Rosssburn Municipality Council Chambers.

Present: Mayor Brian Brown, Deputy Mayor Lawrence Maduke, Councillors Dallas Miller, John Kostecki, Manley Mackedenski, Bill Antonow

Absent: Councillor Dennis Kaskiw

Staff: CAO Cheryl Melnyk

CALL TO ORDER. Mayor Brian Brown called the Regular Meeting to order at 9:00 a.m.

KOSTECKI - ANTONOW

BE IT RESOLVED THAT the agenda approved with the following items added:

- Committee Report Public Works – Shredding along Road Allowance Rd142W

21-18 **CARRIED**

MACKEDENSKI - KOSTECKI

BE IT RESOLVED THAT minutes of the Regular Meeting on January 9th, 2018 be accepted as circulated.

22-18 **CARRIED**

ANTONOW - MADUKE

BE IT RESOLVED THAT Council approve second reading of By-Law 2017-016, SEO 7 election officials remuneration & appointment.

23-18 **CARRIED**

KOSTECKI - MILLER

BE IT RESOLVED THAT Council approve third and final reading of By-Law 2017-016, SEO & election officials remuneration;

AND the By-Law to be signed & sealed by Mayor Brian Brown and CAO Cheryl Melnyk.

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24-18

CARRIED All present in favour. Kaskiw - absent

MACKEDENSKI – KOSTECKI

BE IT RESOLVED THAT Council approve second reading of By-Law 2018-001, Campaign expenses & contributions.

25-18

CARRIED

KOSTECKI – ANTONOW

BE IT RESOLVED THAT Council approve third reading of By-Law 2018-001, Campaign expenses & contributions;

AND the By-Law to be signed & sealed by Mayor Brian Brown and CAO Cheryl Melnyk.

26-18

CARRIED All present in favour. Councillor Kaskiw absent

KOSTECKI – MILLER

WHEREAS Council has been deliberating the possibility of allowing usage of unopened road allowances;

THEREFORE BE IT RESOLVED THAT Council enacts Policy 2018-01 – Unused Road Allowances as presented.

27-18

TABLED *more discussion required*

ANTONOW – MACKEDENSKI

BE IT RESOLVED THAT Council suspend the regular council meeting and open Public Hearing – Sabeski/Luba at 9:30 am.

28-18

CARRIED

2 ratepayers attended. No concerns were brought forward. Council thanked the ratepayers for their attendance.

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MACKEDENSKI – KOSTECKI

BE IT RESOLVED THAT Council close the Public Hearing at 9:35 am and reconvene the regular Council meeting.

29-18 CARRIED

ANTONOW – MADUKE

BE IT RESOLVED that Council approve the purchase of Munisoft 2018 annual billing of \$5,825.15 for software support.

30-18 CARRIED

MACKEDENSKI - KOSTECKI

WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs,

BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2017 (meaning all properties with outstanding taxes from the year 2016 or prior); and

BE IT FURTHER RESOLVED THAT in accordance with s. 363(1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the 2018 tax sale plus administration fees of \$50.00 as set forth Manitoba Regulation 50/97; and

BE IT FURTHER RESOLVED THAT the 2018 tax sale be held October 3rd, 2018 at 10 am at the Rossburn Municipal Council Chambers.

31-18 CARRIED

KOSTECKI – ANTONOW

BE IT RESOLVED THAT Council approve transfer of lease of Lot 6 Plan 7684 from Roy & Judy Tufford to Tom & Cindy Kieper with Mayor Brian Brown and CAO Cheryl Melnyk to sign new lease documents on behalf of the Municipality.

32-18 CARRIED

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ANTONOW - MADUKE

WHEREAS Council has received an offer for 51 Parkview Dr, Rossburn Municipality – a property within the land for sale inventory of the Municipality,

AND WHEREAS Council has reviewed the assessed value of the property,

THEREFORE BE IT RESOLVED THAT Council approve offering Waywayseecappo First Nations the above mentioned property for the amount of \$3200.00 plus GST and all transfer costs at the purchaser's expense.

33-18

CARRIED

MADUKE - MILLER

WHEREAS Council has received a financial services proposal from the Vanguard Credit Union for the service year 2018;

AND WHEREAS Council & Administration are satisfied with the proposal and services provided by the local branch;

THEREFORE BE IT RESOLVED that Council approve signing the financial services proposal.

34-18

CARRIED

MILLER - MACKEDENSKI

BE IT RESOLVED THAT Council approve purchase of the Parkland Tourism membership in the amount of \$645.00 for the 2018 year.

35-18

CARRIED

MACKEDENSKI - KOSTECKI

WHEREAS Council has been approached by Manitoba Youth Fly Fishers Association for a donation towards the Youth Fly Fishing Camp to be held on May 21-24th, 2018;

AND WHEREAS Council believes that this is a positive development for Municipality, the youth & the fly fishing tourism sector;

THEREFORE BE IT RESOLVED THAT Council approve \$1000.00 grant to the Manitoba Youth Fly Fishers Association.

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36-18

CARRIED

ANTONOW - KOSTECKI

BE IT RESOLVED THAT Council approve the final report from KGS to be presented to the Provincial Government with no adjustments required.

37-18

TABLED *questions to be asked of KGS*

ANTONOW - MILLER

THEREFORE BE IT RESOLVED that the Council of the Rossburn Municipality approve and take full responsibility for the Financial Statements for the year ended December 31st, 2015;

AND FURTHER BE IT RESOLVED that Dallas Miller, Chairman of the Finance Committee be authorized to sign the Memo of Responsibility and Approval regarding the December 31st, 2015 Financial Statement;

AND FURTHER BE IT RESOLVED that Dallas Miller, Chairman of the Finance Committee and CAO Cheryl Melnyk be authorized to sign the Management Representation Letter.

AND FURTHER BE IT RESOLVED that CAO Cheryl Melnyk be authorized to sign the Statement of Responsibility section of the December 31st, 2015 Audited Financial Statement.

38-18

CARRIED

MACKEDENSKI - ANTONOW

BE IT RESOLVED THAT Council approve a variance order for Lot 21 – 9 Sunset Drive, Rossburn Municipality to allow change in setbacks from 10 ft to 5 ft on NE side of lot.

39-18

CARRIED

ANTONOW – MILLER

BE IT RESOLVED THAT Council approves all Committee Reports as presented or received.

40-18

CARRIED

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MADUKE - MILLER

BE IT RESOLVED THAT Council approves the correspondence as circulated and presented.

41-18

CARRIED

MILLER – MACKEDENSKI

BE IT RESOLVED THAT the accounts from General, Utility, Council Indemnities, Payroll #01-2018 be accepted as presented.

Accounts - General	Chq #8316 to 8346 and auto withdrawals	\$ 202,255.05
Accounts – Utility	Chq #469 to 474 and auto withdrawals	\$ 1,486.41
Indemnities– Dec’17	Chq #8307 to 8313	\$ 6,643.81
Payroll – PP 01-2018	Chq #8314 and auto withdrawals (Dec 24, 2017 to Jan 06, 2018)	\$ 12,205.05
	Total:	\$ 222,590.32

42-18

CARRIED

ANTONOW – MILLER

BE IT RESOLVED THAT Council formally award Tenders GG-B2017-003 – Garage Door to Absolute Doors Services for the amount of \$13843.10 and GG-B2017-004 – Heating System to Shebry Refrigeration & Air Conditioning in the amount of \$12,497.80.

43-18

CARRIED

MADUKE - MILLER

THAT this meeting now adjourns at 11:45 a.m. to meet again on **February 13th, 2018** at 9:00 a.m. for the Regular Council meeting.

44-18

CARRIED

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Mayor Brian Brown
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Cheryl Melnyk, Chief Administrative Officer
ROSSBURN MUNICIPALITY