

ROSSBURN MUNICIPALITY MINUTES
Thursday, May 24th, 2018 at 4:00 p.m.

The Special meeting of the Rossburn Municipality was held at 4:00 p.m. on Thursday, May 24th, 2018 in the Rossburn Municipality Council Chambers due to lack of quorum on the Regular Council meeting date of May 22nd, 2018.

Present: Mayor Brian Brown, Councillors Bill Antonow, Dallas Miller, Dennis Kaskiw, John Kostecki

Regrets: Deputy Mayor Lawrence Maduke, Councillors Manley Mackedenski

Staff: CAO Cheryl Melnyk

CALL TO ORDER. Mayor Brian Brown called the Special Meeting to order at 4:00 p.m.

KOSTECKI - ANTONOW

BE IT RESOLVED THAT the agenda approved as presented.

158-18 **CARRIED**

ANTONOW - KASKIW

BE IT RESOLVED THAT the minutes of Regular Meeting on May 8th and Special Meeting on May 11th, 2018 be accepted as circulated.

159-18 **CARRIED**

KASKIW - MILLER

BE IT RESOLVED That Council approve 3rd and final reading of ByLaw 2017-10 – Amendment to Development Plan with all documents to be signed and sealed by Mayor Brian Brown and CAO Cheryl Melnyk and forwarded to appropriate Provincial Departments as required.

Council Member	For, Against, Abstain, Absent
Mayor Brian Brown	For
Deputy Mayor Lawrence Maduke	Absent
Councillor Bill Antonow	For
Councillor Dennis Kaskiw	For
Councillor John Kostecki	For
Councillor Manley Mackedenski	Absent
Councillor Dallas Miller	For

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160-18

CARRIED

MILLER – KOSTECKI

WHEREAS the roof of the Rossburn Heritage Museum needs the removal and replacement of shingles;

AND WHEREAS the Museum Committee has partial funds available for replacement of said shingles;

AND WHEREAS the Rossburn Municipality has committed to contribute \$5,500 towards this \$15,000 project;

AND WHEREAS such improvements could be eligible to be funded under Home Town Manitoba Program;

THEREFORE BE IT RESOLVED THAT Rossburn Municipality requests that an application be prepared by the Community Development Officer to apply to Home Town Manitoba for a grant in the amount of \$5,000.00.

161-18

CARRIED

KOSTECKI – ANTONOW

BE IT RESOLVED THAT Council approve purchase & implementation of system to limit landfill garbage bags from spreading away from the landfill site with Rural Infrastructure Chair John Kostecki to act as lead with costs not to exceed \$1000.00 plus applicable taxes.

162-18

TABLED^(more information)

KOSTECKI – ANTONOW

BE IT RESOLVED THAT Council approve the following works to Buildings as per the Capital Plan 2018:

- Municipal Administration office Renovation
- Public Works Storage (40 Victoria Ave West) North Wall Tin & Door

As quoted by Reynolds Renew and;

FURTHER BE IT RESOLVED THAT quotes be gathered for shingle removal & replacement on both Municipal Administration Buildings & Public Works Storage (40 Victoria Ave West) with Councillor John Kostecki to act as lead.

163-18

CARRIED

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ANTONOW – MILLER

BE IT RESOLVED THAT Council approve the following updates to By-Law 2015-001 – Schedule of Fees for Planning:

Zoning By-Law Amendment – 350.00 plus administration costs
Variation Order/Conditional Use Order – 250.00 plus administration costs
Minor Variation Order – 40.00
Zoning Memorandum – 80.00
Development Permits – 75.00 plus administration costs
Ag Building Development Permit – 25.00
Building Permits
 Flat Fee -80.00
 Single Family/Two Family Dwellings Unfinished Space - .21 per sq ft
 Accessory Use and Outbuilding Unfinished Space - .21 per sq ft
Plumbing Permits Flat Fee
 Per Fixture – 15.00

Addition to the By-Law 2015-001 – Schedule of Fees for Planning:

Where a permit is surrendered for cancellation, the holder shall receive the amount of the permit fee paid, less an administration fee of 25% of issued permit fee and costs incurred by the Municipality. (eg: administrative costs and plans examination provided.) Amount to be determined by the CAO. This shall apply for an eighteen (18) month period from the date of issuance of the permit. No refund shall be made after 18 months.

164-18

CARRIED

MILLER – KASKIW

BE IT RESOLVED THAT Council approve dust control quote from Fort Distributors in the amount of \$0.33 per litre.

165-18

CARRIED

KOSTECKI – ANTONOW

BE IT RESOLVED THAT Council approve Residential Tax Incentive Program for the 2018 year with changes as noted in attached report;

AND BE IT RESOLVED THAT Council approve an increased amount due to the number of new residents within the Municipality;

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AND BE IT RESOLVED THAT Council approve an increase from \$10,000 to \$15,000 with the extra incentive dollars to come from the Community Development budget raised at large.

166-18

CARRIED

ANTONOW – KASKIW

BE IT RESOLVED that Council approve repair to Rd 146W between Rd 121 & 122N based on recommendations from Provincial Engineer;

AND FURTHER BE IT RESOLVED THAT Council approve quote from D. Saley for the work with revisions requested from contractor to meet Council's specifications as per Provincial Engineer's recommendations.

167-18

CARRIED

KASKIW – MILLER

BE IT RESOLVED THAT Council approve the question for the 2018 "I'm Coming Home Bursary" presented annually and forward question "If I had the power to change anything in my Community, I would change..... and why?" to RCI for students;

AND FURTHER BE IT RESOLVED THAT Council appoint Councillor John Kostecki or Deputy Mayor Lawrence Maduke to attend the RCI Grad on June 23/18 to represent Rossburn Municipality and present the Bursary Award as well as appreciation gifts for all other submissions.

168-18

CARRIED

MILLER – KOSTECKI

WHEREAS the Municipality of Russell-Binscarth, RM of Riding Mountain West, RM of Ellice-Archie and Rossburn Municipality provide annual funding towards the Russell & District Veterinary Clinic;

AND WHEREAS the Russell & District Veterinary Board is proceeding with the expansion to the Russell & District Veterinary Clinic;

AND WHEREAS Rossburn Municipality understands that the Russell & District Veterinary Board requires to borrow \$300,000 to complete this project;

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THEREFORE BE IT RESOLVED THAT Rossburn Municipality is in agreement with the Russell & District Veterinary Board borrowing.

169-18 **CARRIED**

KOSTECKI – ANTONOW

BE IT RESOLVED THAT Council approves all Committee Reports as presented or received.

170-18 **CARRIED**

MILLER – ANTONOW

BE IT RESOLVED THAT Council approves the correspondence as circulated and presented.

171-18 **CARRIED**

KOSTECKI – KASKIW

BE IT RESOLVED THAT the accounts from General, Utility, and Payrolls #08, #09 & #10 -2018 be accepted as presented.

Accounts - General	Chq #8585 to 8711 (not including indemnities or payroll listed below) and auto withdrawals	\$ 295,213.33
Accounts – Utility	Chq #502 to #523 and auto withdrawals	\$ 14,569.62
Indemnities– Mar’18	Ch #8599 – 8605	\$ 7,828.03
Indemnities – Apr’18	Ch #8679- 8685	\$ 9,427.45
Payroll – PP 08-2018	Auto withdrawals (Apr 1 to Apr 14, 2018)	\$ 11,173.52
Payroll – PP 09-2018	Auto withdrawals (Apr 15 to Apr 28, 2018)	\$ 12,221.64
Payroll – PP 10-2018	Auto withdrawals & Ch 8701 (April 29 to May 14, 2018)	\$ 13,278.49
	Total:	\$ 363,712.08

172-18 **CARRIED**

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MILLER – KASKIW

BE IT RESOLVED THAT this meeting now adjourns at 5:30 pm to meet again on June 12th, 2018 at 9:00 a.m. for the Regular Council meeting.

173-18

CARRIED

Mayor Brian Brown
ROSSBURN MUNICIPALITY

Cheryl Melnyk, Chief Administrative Officer
ROSSBURN MUNICIPALITY